



Notre Dame Catholic College

Established 1869

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Headteacher: Mr Peter Duffy BA (Hons) MA NPQH

Our Ref: EB/Admin/85

31st March 2022

Dear Parent /Carer

Re: Mobile phones and safeguarding of students

Unfortunately, we have been notified by parents/carers of a number of distressing incidents when students have had photographs shared of them on social media sites without their permission.

We understand that parents/carers want to feel secure by having a method of communication with their son/daughter however we would ask that during school hours if parents/carers need to speak to their child they do so by leaving a message with the main office.

The rules regarding mobile phones in school are very clear.

- Students are not allowed to use their mobile phone in school for any purpose.
- If a member of staff sees or hears a mobile phone it will be confiscated and the student can collect it at the end of the school day.
- If a student's mobile phone is confiscated a second time the student will not be allowed to collect the mobile phone at the end of the day. A parent/carer will need to collect the phone from school.

We would ask that you check your son/daughter's mobile phone to ensure that they do not have any photographs or videos of other students, particularly when the children are not in their friendship group. Students should not have any videos or photographs which have been taken inside the school premises.

Please speak to your son/daughter about the appropriate use of social media sites and the importance of being kind to others avoiding any cyber bullying.

Further guidance on cyberbullying is available on the school safeguarding padlet [here](#).

Thank you for your continued support in helping us keep all children safe.

Yours sincerely

Mrs E Brennan
Senior Assistant Headteacher / Designated Safeguarding Lead

How to report a problem on social media sites

(Source: <https://swgfl.org.uk/>)



How do I report a problem?



If you feel someone is harassing you or otherwise being inappropriate you can report them or a specific video to TikTok's dedicated moderation team in the app. You can also report via the web form - tiktok.com/legal/report/feedback

To report a specific user:

- Access the user's profile
- Tap on the **three-dot** menu in the top-right corner
- An option saying **report** will come up
- Follow the on-screen instructions

To report a specific video:

- **Hold** your finger on the video
- Tap **report** and follow the on-screen instructions

Snapchat

Privacy & Safety Checklist



How do I report a problem?

Snapchat encourages self-expression, but wants Snapchatters to use the app safely and enjoyably. Snapchat doesn't tolerate Snaps that share:



- Pornography or nudity involving people under the age of 18
- Invasions of privacy or impersonation of others
- Threats, harassment or bullying of others
- Encouragement of self-harm

Snapchat may remove these types of content and suspend accounts, prohibiting them from using Snapchat in the future. For more information, see Snapchat's Community Guidelines:

<https://support.snapchat.com/en-GB/a/guidelines>

Snapchat's reporting functions are the same across all devices. Mobile and tablet users can find all the reporting routes by tapping on your **Profile icon** on the Camera screen, tapping the **Gear icon**, and scrolling down to **Support**. To report on desktop, visit:

<https://support.snapchat.com/en-GB/need-help>